

**United States District Court
Northern District of California**

Notice to Customers Making Payment by Check

Effective November 1, 2010

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. We will keep your check for three months, after which time your check will be shredded.

Privacy Act

A Privacy Act Statement required by 5 U.S.C. § 552a(e)(3) stating our authority for soliciting and collecting the information from your check, and explaining the purposes and routine uses that will be made of your check information, is available from our internet site at: <https://www.pccotc.gov/pccotc/index.htm>

Or, to obtain a copy by mail you can call:

1-866-945-7920	Local number (toll free)
302-324-6442	Delaware
510-428-6824	Military DSN (option 4, option 5, option 4)

Furnishing check information is voluntary, but a decision not to do so may require that you to make payment by some other method.